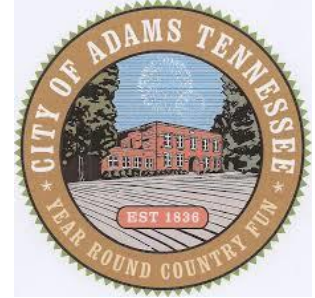


City of Adams, Tennessee
Application for Plat Approval



Subdivision Plat Review Fees (Per Ordinance #2023-039):

Preliminary Plat	\$500.00 filing fee, plus \$50/per lot.
Final Plat	\$500.00 filing fee, plus \$50/per lot.
Resubdivision	\$350.00 filing fee, plus \$50/per affected lot.

Item Being Submitted (Please Select One) :

____ Preliminary Plat
____ Final Plat
____ Sketch Plat

Property Information:

1. Current Zoning of Property: _____
2. Physical Address of Property: _____
3. Tax Map & Parcel Number: _____
4. Size of Property (square feet or acres): _____
5. **Owner of Record Information**
Name: _____
Mailing Address (No P.O. Boxes, please): _____
Email: _____
Telephone Number: _____
6. **Owner's Representative Information (Surveyor, Self, Engineer, etc.)**
Name: _____
Name of Firm: _____
Mailing Address (No P.O. Boxes, please): _____
Email: _____
Telephone Number: _____

SUBMITTAL REVIEW PROCEDURE:

1. Submit 1 hard copy (no smaller than 17X22) of the plat and fee payment to City Manager Anna Luke (adamscityrecorder@adamstn.org)

2. Email a copy of the submitted plat to adamscityrecorder@adamstn.org. APPLICATIONS ARE NOT COMPLETE UNTIL STEPS 1 & 2 ABOVE ARE COMPLETED ACCORDING TO SCHEDULE.
3. Application and plat will be reviewed, and corrective comments provided.
4. Submit corrections by date established by the City of Adams
5. Deliver 7 folded hard copies of the corrected plat, no smaller than 17X22, to Adams City Hall before or by the final due date.
6. Email a .PDF of the corrected plat to adamscityrecorder@adamstn.org
7. Attend the Planning Commission meeting. Be ready to present and answer questions. **Failure to appear at the Planning Commission meeting may result in the denial of the application.**

Owner's Signature & Date

Owner's Representative Signature & Date

Submittal Calendar for Planning Commission Applications